



Westleton Village Hall

Registered Charity Number 1164038

<http://westleton.onesuffolk.net/village-hall/>

MINUTES OF ANNUAL GENERAL MEETING Tuesday 22nd May 2018 @ 7-00 pm

Present

Trustees: - Lindsay Potter, Alex Alexander, John Bebbington, Fiona Ireland, Antony Clough, Tony Ingram, Jeremy Branch, Pat Swindell, Margaret Branton.

Public: - Ivor Murrell, Jean Murrell, Roy Jones, Sue Brett.

1. - Apologies for absence:

Apologies received from Sheena Robertson,

2.- Minutes of meeting held on 16th May 2017.

All agreed as correct. Lindsay signed a copy.

3 - Matters arising

No matters arising were raised.

4 - Treasurer's report.

Alex circulated the statement of accounts for the year ending 30th April 2018, as Alex has been away the accounts have only just been completed and Brian Boulanger will audit them later this week, Alex will then email the audited accounts to the trustees. The balance at the end April was £109,540.39 an increase of £14,912.00 on the previous year. There was a decrease in the number of hall lettings over the year but an increase in lettings income by £1,520.00. Fund raising initiatives have raised £5,909.94. The 2017/18 share of the 100 club takings was down slightly but the Carol Supper, the Festival and the Film Club all made a healthy profit; thanks to all involved. The trend of income exceeding expenditure has continued for the fifth year running, Lindsay commented that she was very pleased with increases in income across the board.

5 - Reserves Policy.

A copy of the reserves policy was emailed prior to the meeting and available at the meeting. Alex suggested that as we have a large amount of money in the bank we keep reserves as they are until we know what is happening with our Big Lottery application. If our position changes during the year we can address any changes needed to the reserves policy. All agreed and the policy was thus adopted with no changes needed except the date to be updated.

6. - Secretary's report.

Circulated by email previously, with copies available at the meeting.

7 - Election of Trustees.

The list of trustees was circulated by email prior to the meeting with copies available at the meeting. As the Trustees were appointed for three years in 2016 there was no need for them to be re-elected. John Bebbington resigned as an elected Trustee after fourteen loyal service. Lindsay thanked John for his hard work and support over the years and presented him with a letter of thanks and gift token from the

trustees. John thanked Lindsay and said he would still be a friend of the village hall. Pat will represent quilters as well as WI. It was agreed that all other trustees remain as current.

8 AOB.

Jean Murrell reminded the Trustees that for the last few years she has collated the wheel showing village hall use and wanted to know if we wanted her to update it for this next year. It was agreed the wheel is useful and we would appreciate this; the Trustees would like two A3 posters one for inside and one for outside the hall on the notice boards. Jean will get the updated information from Alex and thanks was expressed to Jean for collating and producing the 'Use Wheel' for us.

9. Chairman's closing remarks.

Lindsay thanked everyone for all their hard work during the last year. She remarked it had been a busy year for the Trustees and hoped for continued success for the coming year. The meeting closed at 7:20.

10. Date of next AGM.

This has been provisionally set for 21st May 2019 at 7:00 pm



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