

WESTLETON PARISH COUNCIL

The minutes of **Westleton Parish Council** at the meeting held at 7.30pm on **Monday 28th November 2016** in the Westleton Village Hall.

(Signed)
Phillippa Welby
Parish Clerk

PRE AGENDA MATTERS

Contributions from members of the public

There were none.

AGENDA

16/194 Introductory remarks and apologies for absence

Apologies received from Cllrs Williams and Catchpole. Cllrs Smith reminded Cllrs to remain vigilant after a recent spate of burglaries in the village. She thanked Cllrs for attending the Remembrance service and also thanked Barbara Caines and Ronny Strowger for their part in the service. Clerk to write. Thanks was also given to Carole Homersham for the continued donation to enable the war memorial to be cleaned each year. Clerk to write.

16/195 Declaration of interests

Cllr Freeman for item 16/202 for an estimate regarding work on the Common and Cllr Smith for item 16/204 both planning applications in Darsham Road.

16/196 Pre Meeting Report from Sizewell Parishes Liaison Group

Robert Macgibbon give a short report concerning issues arising from Sizewell Parishes Liaison Group. EDF however are still giving vague answers to questions asked by the group. Leiston have left the group citing administration issues. Cllrs decided that a letter to Leiston Town Council urging them to rejoin so that EDF can be faced with a united front should be sent and also forwarded to other Parishes to encourage them to also write to Leiston and ask them to reconsider leaving.

Clerk to write.

Mr. Macgibbon offered to stay as the village representative to the SPLG whilst he still lived in Westleton.

16/197 Pre Meeting Report from SCC Councillor

Cllr Gower spoke briefly about Devolution. West Norfolk District Council voted against the proposal. Suffolk are now trying to salvage an offer and are in talks with central government.

16/198 Pre Meeting Report from SCDC Councillor

Cllr Catchpole was absent from the meeting.

16/199 Minutes of Previous Meeting

It was agreed that the minutes of the meeting held on the 24th October 2016 be accepted as a true record.

16/200 Matters Arising from the Minutes

- **Any other matters** – Cllr Gower had asked for an update on the Vicarage project last month. Cllr Smith referred to an email from the group who are trying to buy the Vicarage (Glebe Meadow Project). They have put in an offer and were waiting to hear back from the Diocese.

16/201 Community Field

Cllr Swindell asked for Council approval to get the grass cut once more this year. All agreed. An advisory group meeting was held and work on the boules court was discussed. Julian and Jonathan Alexander will work on the surface. Cllr Swindell asked for Council approval to spend up to £200 on

grit for re-dressing the playing surface. All agreed. The advisory group are also exploring the costs of putting another court in place to facilitate the league matches.

16/202 Common

Cllr Jones gave details of the quote received from Cllr Freeman for fitting the new posts and rails on the Noddle - £548 + VAT. Cllr Jones proposed that the Council accept the quote. This was seconded by Cllr Swindell. All agreed. Cllr Jones went on to thank 17 volunteers that worked on the Common last Saturday. They make an important contribution to the management of the Common.

16/203 Council Finances and Accounts

- **Budget** – The budget was discussed. It was suggested by Cllr Swindell that any excess at the end of the financial year should be added to the Community Field regeneration fund. To accept the budget and keep the precept at £12000 was proposed by Cllr A. Alexander and seconded by Cllr Paige. All in favour
- **Invoices and Payments** – The following invoices were proposed by Cllr A. Alexander for payment and seconded by Cllr Paige. All in favour.

From	Item	Amount
Sizewell Parishes Liaison Group	Membership	£60
Jim's Mowing	Reckford Rd hedge strim	£90
Jim's Mowing	Tree Work on Common	£80
Jim's Mowing	Weed and Feed Community Field	£246
Royal British Legion	Donation	£50
F Masters	War memorial clean	£108
Disability Advice Service	Donation	£50
East Anglian Air Ambulance	Donation	£50
Phillippa Welby	Clerk's Fees and Expenses	£392.27
Premier Toilet Hire	Toilet Hire for CPS	£108

16/204 Planning applications

DC/16/4501/LBC – Proposed internal alterations – Lavender Cottage, The Street – No objections raised.

DC/16/4435/FUL – Proposed fenestration alterations to existing outbuilding – Lavender Cottage, The Street – No objections raised

DC/16/4614/FUL – New 2 storey dwelling on the site which will be split in half – Old Forge Cottage, Darsham Road- Cllrs objected to this on the grounds that the metal roof was at odds with the thatch cottage next door, that the access was narrow and that perhaps because there was no footpath in to the village that new dwellings would be encouraging more pedestrians to walk along the road.

DC/16/4613/FUL – Rear extension to the Old Forge Cottage – Old Forge Cottage, Darsham Road – No objections raised.

16/205 Housing Needs Update

Cllr A. Alexander reported that the potential landowner has commented on the draft agreement and that this is now back with Hastoe for a redraft. Cllr A. Alexander is arranging a catch up meeting with Hastoe Housing.

16/206 Tree Warden Report

Nothing to report.

16/207 Road works, Hedges and Flooding

Both the Darsham Road and Dunwich Road hedges have been cut. Clerk to write and thank contractors/landowners.

Cllr J Alexander raised the recent issues experienced with loading sugar beet lorries, Darsham Road was effectively shut with no prior warning and mud and beet were left in the road. Cllr Holmes will find out who the contractor/landowner is and the Clerk will write to express the Council's views.

16/208 SALC

Cllr Paige reported on SALC's get ready for winter campaign containing sensible suggestions for a safe winter. NALC are lobbying for Parish Councillor allowances to be the same as District Councillors. The recent police review is focusing on 'Neighbourhood Policing'. The next SALC meeting will be Monday 5th December.

16/209 Sizewell

Cllrs were all given copies of the stage 2 consultation questionnaire to complete with their thoughts and ideas and return to the Clerk by the January meeting, who will then compile a completed questionnaire from Westleton Parish Council.

16/210 Emergency Plan

Cllr Williams was absent.

16/211 Bonfire Update

Cllr Clough has arranged for the Aldeburgh Fire Service to be in attendance at the bonfire event. This was free of charge but suggested that the Council may like to make a donation. Cllr J Alexander suggested £100 this was seconded by Cllr Clough. All in favour. Cllr Clough has also arranged for Cllr Freeman to bury the residue of the bonfire. Councillors agreed to pay £10 towards the diesel for the digger.

16/212 Secret Ballot Decision

After a discussion, Cllr Swindell proposed that the Council suspend the standing order relating to voting being conducted by a show of hands for the co-option process to allow instead a secret ballot. This was seconded by Cllr J Alexander. All in favour.

16/213 Vehicle activated sign

Cllr Swindell had produced a graph with a year's worth of figures on. The figures show that during the twelve months 52,100 vehicles were traveling at 35mph in the 30 mph zone and 3,200 at 45mph. The figures will be forwarded to the Police as reminder that Westleton is on the rota for the speed enforcement van. Speedwatch area signs are being provided to mount under the 30mph signs. There has still been no reply from Highways regarding the speed camera road signs.

16/214 Correspondence

Exhibition planned for Sizewell C stage 2 consultation by EDF on 29th November at the Village Hall. Annual report leaflet from Vicky Ford, MEP from the East of England.

16/215 Date of Next Meeting

To note that the Council next meets at 7.30 pm on Monday 23rd January 2017