

# ANNUAL PARISH MEETING

The *unapproved* minutes of the **Annual Parish Meeting** held at 7.00 pm on Monday 23<sup>rd</sup> April 2018 in Westleton Village Hall.

*Ian Haines*  
**Clerk of the Council**

There were 17 people in attendance

## AGENDA

### **Chair for the Meeting**

Andrew Paige in the Chair.

### **Apologies**

Apologies were received from District Councillor Raymond Catchpole.

### **Minutes of the previous meeting**

It was unanimously agreed that the minutes of the meeting held on 24<sup>th</sup> April 2017 were a true record.

### **Matters arising from the minutes**

There were no matters arising.

### **Annual report from SCDC District Councillor**

No report this time round.

### **Annual report from SCC County Councillor**

Cllr Smith read from a written report that he had submitted to the Clerk earlier. Available on request.

### **Annual report from Police Community Support Officer**

A report [available on request] had been received from the Safer Neighbourhood Team in the year to March 2018 which showed recorded crime figures for Westleton parish. The meeting was pleased to note that, overall, the crime numbers were down on the previous year.

### **Annual report from the Parish Council**

On this occasion the Parish Council did not have a report available to present but a version will be posted up on the website.

### **Report from Glebe Meadow CIC**

Sarah Quinlan from the non-profit, community interest company Glebe Meadow CIC Ltd gave an update\* on the scheme to develop 20 age appropriate properties on the Westleton Vicarage and Glebe site which will be available to provide independent living for local people (aged 65+) in the village.

An outline was given over the next stages involved and Sarah stated that it was hoped a 'pre application' could be submitted to SCDC shortly. When that is approved, a full consultation exercise will then take place with the community to obtain observations on the proposals. Sarah confirmed that it was the intention that the scheme will be self financing

i.e. the homes that are sold will cover the cost of buying the land and building the scheme, with significant short term funds being raised through commercial finance.

\*report available on request and further details/news also provided on the website see [www.glebemeadow.co.uk](http://www.glebemeadow.co.uk)

## **Report of Village Hall Committee**

### **(1) Building Works**

Cllr I Alexander reported that the Trustees had submitted stage 2 of the Big Lottery 3 stage process and a decision over this would be known shortly. Both an Architect and Quantity Surveyor have now been appointed and it is anticipated that an application for planning consent can soon be submitted.

### **(2) Westleton Archives**

It was confirmed that the building work referred to above incorporated a designated area within the fabric of the building for storage of the Westleton archives. [The records currently being kept in separate storage in a shed in the Village Hall Courtyard]. Cllr I Alexander stated that it is hoped that some of the records can eventually be digitised and also made available online.

An enquiry was made about parking for general users of the village hall and Cllr I Alexander advised that the village hall car park would not be affected by the building works and so the same number of parking spaces would still be available. He stated that the Trustees main concern and responsibility centred on the actual facility of the building itself whereas the possibility of additional off street car parking spaces being provided on the Glebe Meadow site was really a separate matter between the Glebe Meadow Group and the Parish Council.

### **Any Other Business**

A question was raised about affordable housing provision within the village and Cllr I Alexander reported that this was due to be covered as an item on the Parish Council agenda which follows the closure of this meeting.

### **Date of next Annual Parish Meeting**

To note that this will take place on Monday, 22 April 2019 at 7.00pm.

Chair ..... Date .....  
(signed)