

WESTLETON PARISH COUNCIL

Councillors are duly summoned to a **Meeting of Westleton Parish Council** to be held at 7.30pm on **Monday 25 March 2024** in the Village Hall, Westleton. Members of the public are entitled to attend.

Ian Haines
Parish Clerk

AGENDA

24/37 Introductory remarks and apologies for absence

24/38 Declaration of interests

Council members to declare possible interests they may have in any items on the agenda, either pecuniary or non-pecuniary and to consider requests of dispensation.

24/39 Contributions from members of the public

Members of the public who are present are not entitled to participate in the Council meeting but are invited to give their views on items on the agenda or raise other relevant issues for Council to note. (The time allowed: maximum of 3 minutes per speaker and up to 20 minutes in total for this item).

24/40 Pre Meeting Report from SCC Councillor

To receive a report from Cllr Richard Smith.

24/41 Pre Meeting Report from ESC Councillor

To receive a report from Cllr Paul Ashton.

24/42 Minutes of Previous Meeting

To confirm the minutes of the meeting held on 26 February 2024.

24/43 Matters Arising from the Minutes

24/44 Council Finances and Accounts

(a) Income 2023/24 To note income to date

(b) Expenditure 2023/24 To note expenditure to date

(c) Community Infrastructure Levy (CIL) Statement for 2023/24

Recommended that the report previously circulated by the Clerk should be submitted to East Suffolk Council and that details be published on the website.

(d) Invoices and Payments –

To consider the following for payment:-

From	Item	Amount
Ian Haines	Clerk exp (£59.90) & gross salary (£744.03) March	£803.93
Westleton Village Hall	Hire of Building	£140.00

24/45 Feedback from Working Parties

(a) Common – Cllr N Shearme to update.

(b) Community Field - Cllr J Alexander to update.

Confirmation that arrangements have been put in place with Toilets+Ltd for a portaloo to be on site between 25/3/24 to 4/11/24.

(c) Car Parking - Cllr B Banks to update.

To note the letter received from Adnams about land at the White Horse PH car park.

(d) Allotments - Cllr J Alexander to update.

(e) Affordable Housing - Cllr C Fisher to update.

To note in this regard that the Housing Needs Survey is shortly due to be sent out. Volunteers/helpers are being enlisted to offer assistance with the distribution of the papers.

24/46 Planning applications

From	Item	Details
	Status:	Deadline for observations: Response:

24/47 Other Planning Matters

24/48 B1125 Working Group and Traffic Mitigation Plans for Westleton

Update from Cllr A Turner.

24/49 Tree & Footpath Warden Report

Cllr I Webber to report.

24/50 Westleton Village Fete

To consider setting a date and establishing a Working Party to take forward arrangements.

24/51 National Grid – Lionlink

Update – to note/consider the email from National Grid dated 6/3/24.

To consider the suggestion of establishing an Energy Projects Sub Committee – Cllr A Turner to report.

24/52 Parish Council Surgery

Cllr A Turner to provide feedback from the session held on 18/3/24.

24/53 Possible Reinstatement of Water Well on the Village Green

Cllr C Fisher to raise.

24/54 Finance Sub Group

Further to minute 24/8(b) to consider the membership of this group (deferred from the last meeting). It was agreed that Cllr J Matthews should effectively be the lead person. It is recommended that a maximum of 5 Members be appointed to include the Chair & Vice Chair of the Parish Council.

24/55 Future Maintenance of Highways Verge - Yoxford Road/Grange View Junction

Clerk to report.

24/56 Correspondence to the Council

Any correspondence to be noted and considered.

Date	Details of Correspondence	Actions Taken/Required
3/3/24	Email from Barbara Sampaio re Ipswich Hospital Band offer to appear at Village Fete (see also item 24/50 above)	For consideration

24/57 Clerk – Annual Leave

To note that the Clerk will be on annual leave from Monday 15 April returning on Tuesday 30 April. This will be leave taken from the 2024/25 financial year.

24/58 Date of Next Meeting

To note that the Council next meets at 7.30pm on **Tuesday 30** April 2024. [The Annual Residents Meeting will also take place on the same evening at 7.00pm].

Exclusion of Press and Public (LGA 1972, Part 1, Schedule 12A, Section 100A(4). To consider whether under Section 100A(4) of the Local Government Act 1972, the press and public should be excluded from the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972 and indicated against each item marked***